



## Puerto Rico Medicaid Management Information System (PRMMIS)

NPI Usage and Entity Type	Policy No.:	PRMMIS – PRV-0014
	Classification:	Provider Enrollment
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	Supersedes:	New
	Last Change:	N/A
	Mandate Review:	Annual

### Purpose

To define the policy for providers enrolling with the Puerto Rico Medicaid Program (PRMP) regarding the use of and the type of National Provider Identifier (NPI) that is required to ensure that the Code of Federal Regulations are met.

Acronym/Term	Definition
CHIP	Children’s Health Insurance Program
HIPAA	Health Insurance Portability and Accountability Act of 1996 (HIPAA)
NPI	National Provider Identifier
NPPES	National Plan and Provider Enumeration System
OPR	Ordering, Prescribing, and Referring
PRMMIS	Puerto Rico Medicaid Management Information System
PRMP	Puerto Rico Medicaid Program

### Scope

All references to the PRMP in this policy are inclusive of Children’s Health Insurance Program (CHIP). This policy covers all providers enrolling in the PRMP, including out-of-state providers, as well as ordering, prescribing, and referring (OPR) providers. Atypical providers are subject to this policy as outlined below.

### Background

All Individuals and Organizations who meet the definition of health care provider as described at 45 CFR 160.103 are eligible to obtain an NPI. If you are a HIPAA covered provider or if you are a health care provider/supplier who bills Medicaid for your services, you need an NPI.

The NPI is a 10-digit number that is used to identify providers to health care partners, including all payers, in all HIPAA standard transactions. Providers need an NPI prior to enrolling with Medicaid. There are two types of health care providers in terms of NPIs:

Type 1 — Health care providers who are individuals, including physicians, dentists, and all sole proprietors. An individual is eligible for only one NPI.



Type 2 — Health care providers who are organizations, including physician groups, hospitals, nursing homes, and the corporation formed when an individual incorporates him/herself.

Organizations must determine if they have “subparts” that need to be uniquely identified in HIPAA standard transactions with their own NPIs. A subpart is a component of an organization health care provider that furnishes health care and is not itself a separate legal entity.

If you are an individual who is a health care provider and who is incorporated, you may need to obtain an NPI for yourself (Type 1) and an NPI for your corporation or LLC (Type 2).

## Policy

### NPI Usage

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) mandates that healthcare providers use NPIs in all HIPAA covered transactions. It is the policy of PRMP that all healthcare providers use NPIs in all HIPAA covered transactions in all applicable data elements to align with the federal regulations. Atypical providers (e.g., Non-Emergency Medical Transportation) are not mandated under HIPAA to obtain and use NPIs; however, if they do obtain an NPI, it is the policy of PRMP that they use the NPI in claims and encounter transactions.

### NPI Entity Type

In order to be considered for enrollment in the PRMP, healthcare providers must have an NPI issued by the National Plan and Provider Enumeration System (NPPES).

There are two types of NPIs, each based on the type of entity to whom the NPI belongs. The entity types are Individuals or sole proprietors (Entity Type Code 1) and Organizations (e.g. corporations, partnerships, or limited liability companies) (Entity Type Code 2).

When enrolling with PRMP, individuals must provide their SSN, sole proprietors must provide their SSN and may also provide an EIN (based upon how you report your taxes), and organizations must provide an EIN when enrolling with PRMP.

PRMP requires providers to identify a taxonomy that is aligned to their provider type. Please note that the taxonomy on file with PRMP may be used in claims and encounters processing and should be the taxonomy used on claims and encounters. Providers should ensure that the taxonomy on file with the National Plan and Provider Enumeration System (NPPES) and under your National Provider Identifier (NPI), is aligned and is accurate for their provider type.

## References

45 CFR §162.406, §162.408, §162.410, §162.412 and §162.414

Standard unique health identifier for healthcare providers

[https://www.ecfr.gov/cgi-bin/text-](https://www.ecfr.gov/cgi-bin/text-idx?SID=2e24ebb778b7621f89fc10ac10f34b5a&mc=true&node=pt45.1.162&rqn=div5#se45.1.162_1610)

[idx?SID=2e24ebb778b7621f89fc10ac10f34b5a&mc=true&node=pt45.1.162&rqn=div5#se45.1.162\\_1610](https://www.ecfr.gov/cgi-bin/text-idx?SID=2e24ebb778b7621f89fc10ac10f34b5a&mc=true&node=pt45.1.162&rqn=div5#se45.1.162_1610)



### Change History

Date	Version	Change Details	Approval Date
10/15/2019	1.0	New Policy	10/15/2019
04/09/2020	1.1	Policy revised by Provider Enrollment Unit	04/09/2020